



"Democracy starts with you!" is launching a call for positions of "South Caucasus Youth Parliament President" and "South Caucasus Youth Parliament Deputy Presidents". The President and Deputies will be elected from 3 countries – Armenia, Azerbaijan and Georgia. Parliament will have President (Speaker) and two Deputies.

South Caucasus Youth Parliament Speaker and Deputy Speakers are elected for 3 year period of time (in case the duties are carried out successfully).

The eligible candidates should be members of the South Caucasus Youth Parliament first or/and second gatherings.

#### **Required qualifications**

- Excellent command of written and spoken English and Armenian/ Azerbaijani/ Georgian languages; knowledge of German language is an asset;
- Excellent computer proficiency;
- Excellent organizational skills;
- Excellent inter-personal, communication and networking skills;
- Excellent analytical and problem-solving skills;
- Ability to self develop and take initiative;
- Ability to act as a team player and facilitate team work;
- Ability to manage time effectively, work under pressure and in multi-task environment;
- Ability to solve complex problem in prompt and effective manner;
- Readiness to travel.

#### **Responsibilities of the South Caucasus Youth Parliament Speaker**

- Organize annual Parliament Sitzings;
- Define the tasks of the Parliament Sitzings;
- Supervise over implementation of tasks; coordinate and facilitate the works of the committees;
- Coordinate the flow of information both internally and externally;
- Notify the project staff as soon as possible, when problems arise and propose solutions;
- Arrange call conference with colleagues from other countries for discussions and follow up on task performance via Skype.

#### **Responsibilities of the South Caucasus Youth Parliament Deputy Speaker**

- Assist Parliament Speaker in organization of annual Parliament Sitzings;
- Review resolutions provided by the committees; give suggestions and recommendations to the committee members;
- Carry out the internal monitoring activities and report to the Parliament Speaker;
- Coordinate delegates of his/her country and update database;
- Ensure networking of his/her country delegates.

Qualified persons wishing to be considered for these positions must submit CVs together with motivation letter in English explaining your interest in these positions to

- Shorena Gharibashvili ([shorena.gharibashvili@dswy.eu](mailto:shorena.gharibashvili@dswy.eu)) – Georgia
- Elina Mkrtumyan ([elina.mkrtumyan@dswy.eu](mailto:elina.mkrtumyan@dswy.eu)) – Armenia
- Mehriban Rahimli ([mehriban.rahimli@dswy.eu](mailto:mehriban.rahimli@dswy.eu)) – Azerbaijan

Deadline to apply: **31 December 2012**